

PRACTICAL AI SKILLS FOR YOUR TEAM

Develop AI champions within your team.

We train the people your colleagues turn to for help, using the AI tools your company has approved, whether that's Copilot, ChatGPT, Claude or another platform. They learn to use AI in their own work, assess results, support colleagues and train the next group of AI champions. The methods carry over as tools change.

BENEFITS

- | | | |
|---|--|--|
|  Work independently
Apply AI to everyday tasks, develop repeatable workflows and learn to work through problems independently. |  Judge the results
Recognise limitations, verify claims and handle sensitive data appropriately. Know when to involve IT or the relevant business expert. |  Pass on the skills
Guide colleagues, design exercises and train more champions, building AI skills across the company. |
|---|--|--|

SCOPE OF WORK

- | | |
|--|---|
| 01 Workshop
Full day · Theory & practice | We prepare the workshop around your team's tasks, experience and company policies. Participants learn how AI uses context, what it can do and where it falls short. They practise prompting, checking results and building repeatable workflows on their own tasks. We document the outcomes, templates and next steps. |
| 02 Retainer
Individual or group coaching | Regular coaching focuses on current work. We prepare each session around questions and examples submitted in advance. Afterwards, participants receive a summary, the prompts and templates developed, and exercises to try next. We agree on the format and frequency to suit your team. |

KNOWLEDGE SHARING

Champions who can train others. We help participants practise explaining what they know, supporting colleagues and running internal training. Workshop content becomes self-study material, with guides, exercises and reusable templates. Additional workshops for new groups or more advanced topics can be booked separately.

TRAINING RECORDS

A record of what your team has learned. We document learning objectives, content, dates, duration and attendance to support your AI literacy records under Article 4 of the EU AI Act. Training reflects your company's policies and risks.

Getting started

We'll discuss who should take part, the tasks they work on and your goals for training and coaching.

[Book an introductory call](#)Or email hi@v9labs.de